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29 March 2012

To all ICEM-IMF-ITGLWF affiliates

## Invitation to the Founding Congress of IndustriALL Global Union 19-20 June 2012, Copenhagen

Dear Colleagues,

We cordially invite you on behalf of the International Metalworkers' Federation (IMF), International Federation of Chemical, Energy, Mine and General Workers' Unions (ICEM) and the International Textile, Garment and Leather Workers' Federation (ITGLWF) to the **Founding Congress of IndustriALL Global Union**, which will take place on 19-20 June 2012 in Copenhagen, Denmark. IndustriALL will unite 50 million manufacturing, energy and mineworkers throughout strategic supply chains worldwide into a new organization. This will launch a new era of global solidarity, build a strong counterpower to multinational companies, and fight for a new economic and social model that puts people first.

### **Venue**

The Founding Congress and all the other meetings listed below will take place at:

**Bella Center**  
Center Boulevard 5  
2300 Copenhagen S  
Denmark  
[www.bellacenter.dk](http://www.bellacenter.dk)

The Bella Center is located close to Copenhagen airport. We will send you information about transport options later.

### **Registration Desk**

On site registration will start on Sunday 17 June from 15:00 to 19:00; and will continue on Monday 18 June from 08:00 to 14:00; and on Tuesday 19 June from 8:30 to 14:00.

### **Schedule of Meetings**

A series of meetings will take place on 18-20 June at the Bella Center as follows:

#### **Monday 18 June**

08.30	IMF Congress
10.30	ICEM Congress
12.30	Lunch break
14.00	ITGLWF Executive Committee and Dissolution Congress

16.30 Asia-Pacific regional conference  
17.30 North America regional conference

**Tuesday 19 June**

08.30 Europe regional conference  
09.30 Sub-Saharan Africa regional conference  
10.30 Latin America and the Caribbean regional conference  
11.30 Middle East and North Africa regional conference  
12.30 Lunch break  
14.00 IndustriALL Global Union Founding Congress  
19.00 Congress party

**Wednesday 20 June**

08.30 IndustriALL Founding Congress continues  
12.30 Lunch break  
14.00 IndustriALL Executive Committee (until 16.00)

***Interpretation***

Simultaneous interpretation will be provided in English, Danish, French, German, Japanese, Russian, Spanish and Swedish. In addition, Italian, Norwegian and Portuguese will be offered as passive languages.

Please note that a limited number of interpretation booths is available should your delegation come with interpreters who would like to use one. Please contact one of the three GUFs' offices to reserve a booth.

***Congress Registration***

Delegates should register for the Founding Congress and other meetings by completing the attached **attendance form** and returning it by **30 April 2012, at the latest**, to one of the three founding organizations as follows:

- **IMF** affiliates to [Congress2012@imfmetal.org](mailto:Congress2012@imfmetal.org)
- **ICEM** affiliates to: [meeting@icem.org](mailto:meeting@icem.org)
- **ITGLWF** affiliates to: [office@itglwf.org](mailto:office@itglwf.org)

Please note that according to Article 11 in IndustriALL's draft Statutes, "In forming their delegations, affiliates shall consider the appropriate **gender** and sectoral balance. **At least 30 per cent of the delegates shall be women**, where this is practical given the size of the delegation."

Please be restrictive when putting together your delegations, since the practical arrangements have been made for 1200 participants and we wish to ensure the participation of as many affiliates as possible.

For unions affiliated to two or more organizations, **please fill only one attendance form**. The Secretariats of the three organizations will process the forms and send a confirmation of Congress registration to each delegate.

***Hotel Accommodation***

Block reservations have been made at four hotels in Copenhagen. Room rates range from 70-150 Euro in a budget hotel, to 200-400 Euro in a four-star hotel. Due to the expected large number of participants, we have agreed that hotel accommodation will be handled by a company called MCI. All changes and cancellation should be sent to MCI.

The confirmation letter of Congress registration to delegates will contain a link to MCI's hotel reservation website, and other contact details which will enable delegates to make their own hotel accommodation arrangements directly. Please, note that hotel reservations will be made on a first-come, first served basis.

### ***Meals arrangements***

Lunch and coffee breaks will be provided on each of the Congress days, for which delegates will not be charged. A Congress party will be arranged on the 19 June as notified in the agenda.

### ***Visa Requirements***

Delegates are strongly encouraged to enquire immediately whether or not they need a visa to enter Denmark.

The following link contains information on country visa requirements:

[http://www.nyidanmark.dk/en-us/coming\\_to\\_dk/visa/need\\_visa/who\\_needs\\_visa.htm](http://www.nyidanmark.dk/en-us/coming_to_dk/visa/need_visa/who_needs_visa.htm)

Please click on the following link to find out about the location of Danish Embassies worldwide:

<http://um.dk/da/om-os/ministeriet/find-os/>

For countries without a Danish Embassy, consult the following link: <http://um.dk/da/rejse-og-ophold/visum--og-opholdsregler-danmark/visumregler/repraesentationsaftaler/>

As each Danish Embassy or Consulate may have different country-specific visa requirements, you are strongly recommended to contact your local Embassy or Consulate to discover the documents requested for your particular visa application as soon as possible.

Upon the recommendation of our Danish hosts, you are advised to apply for a business visa.

The following documents should be submitted alongside other personal documents requested by the Embassy or Consulate in your country:

- A business visa application form;
- A copy of the invitation letter from the host organization, CO-Industri, which will be issued to participants upon request;
- Proof that you have travel insurance, which is valid for the expected duration of the trip and applicable to the entire Schengen area. The minimum coverage of the travel insurance must be of 30,000 Euros;
- A valid passport or other form of travel document;
- A travel itinerary, not a plane ticket. The Danish Immigration Service recommends that you **do not** buy a plane ticket before receiving your visa.

The visa application process can be started three months before the arrival date in Denmark. You are also strongly advised to send your completed registration form quickly.

### ***Financial Assistance***

All **costs** for travel and accommodation to the congress must be borne by the participating unions themselves. There are limited resources available to support the attendance of unions unable to participate for financial reasons. These organizations must be in good standing with the GUF to which they are affiliated (affiliation fees paid or exoneration agreed or

applied for). All applications for support should be sent together with the attendance form to one of the GUF to which you are affiliated and must be approved before the Congress.

**Congress website**

In early April a joint IMF-ICEM-ITGLWF Congress website with relevant information in English, French and Spanish and some documents in German, Japanese, Russian, Swedish will be available at <http://www.building-power.org>.

We look forward to seeing you in our historic unification Congress in Copenhagen!

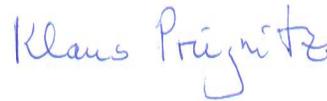
With best regards,



Jyrki Raina  
General Secretary  
IMF



Manfred Warda  
General Secretary  
ICEM



Klaus Priegnitz  
General Secretary  
ITGLWF

**Attachments:**

Attendance form