

## **STANDING ORDERS**

1. The Congress Presidium shall consist of the President, Vice-President, General Secretary and Assistant General Secretary. The Presidium decides on matters relating to the Congress proceedings and on handling the proposals submitted to the Congress. The Congress shall be chaired by the members of the Presidium or a delegate nominated by the Presidium.
2. A Credentials Committee consisting of five members shall be confirmed by the Congress, based on nominations made by Executive Committee. The Credentials Committee shall examine the credentials of each delegate and submit a report to the Congress.
3. The Congress shall elect five delegates to act as scrutineers to count the votes.
4. The Congress shall endeavour to reach a consensus or an agreement that satisfies the largest possible majority. All voting and elections take place by a show of hands, unless organizations from at least five countries ask for a vote by organization or secret ballot. The Chair may also call a vote by organization in case the result of voting by a show of hands is not clear.
5. Delegates wishing to speak must request to do so in writing. All speeches must be held from the podium. The maximum time for each speech is five minutes and a delegate may speak only once on each topic. Introductions by the Presidium are excepted. The Presidium may change these limitations and close the list of speakers in the case of a clear shortage of time.
6. Discussion on a point of order is limited to one speaker in favour and one against, each a maximum of five minutes. The Chair shall then rule on the question. If s/he is challenged by delegates from at least five countries, s/he shall put his/her ruling to a vote.